

BIGFORK FIRE DISTRICT TRUSTEE

Meeting Minutes

January 31st, 2023

5:30pm

Trustees: Andrew Sliter, Dan Elwell, Gary Wilson, Seth Price

Absent Trustees: Robert Borges

Guests: Chief-Jeremy Patton, Cindy Norred, Morgan Angelucci, Alan Browne, Morgunn Ewing, Cameron Bradley, Patrick Wallen

*Meeting was recorded

1. **CALL MEETING TO ORDER/PLEDGE OF ALLEGIANCE** at 17:38
2. **GENERAL PUBLIC COMMENT*** There was no public comment.
3. **CONSENT AGENDA**
 - A. Approval of Agenda as Presented
 - B. Approval of Purchase Orders:
 - C. Approval of Meeting Minutes for November 29th, 2022 as Presented.
 - D. Approval of Reconciliation of Financial Statements and Bills Paid as Presented-For November & December 2022.

Wilson questioned the other income amount of the \$73,607.40 December Profit & Loss. It was explained insurance claims for fuel accident, roof repair, apparatus insurance claims received etc. Recorded into income and then they will come out with expense. A motion to accept the consent agenda A, B, C, D, Sliter (1st) Price (2nd), no comments, all in favor, none opposed. *See green sheet for details of each line item.

4. ITEMS FOR REPORT

A. Fire Chief's Report * See attached report from Chief Jeremy Patton
Sliter comments were nice job on the article, one of the newspapers of overview of the department."

5. UNFINISHED BUSINESS-ACTION ITEMS/DISCUSSION ITEMS

- A. **Apparatus Update:** We are still expecting to receive the apparatus from Brindlee Mountain in April providing that there are no issues with the final inspection and delivery of the Timberline Fire Department's new apparatus. Board mentioned that it would be a good idea to inspect before final pick up. We will need to add to the agenda. Chief Patton also explained the Chevy truck with the plow & sander on the back is at is end of life or needing lots of

money invested in it. We just put in new transfer case and underneath is rusting. Thoughts were selling the Chevy, converting 381 with plow & sander, sell the box off 381 but would need a mount for the plow. This would not hurt the ISO rating.

B. New Hires-Full-Time & Permanent Part-Time – MD Full-time, CR and CB Permanent Part-time: *See green sheet for details.

6. **NEW BUSINESS-ACTION ITEMS/DISCUSSION ITEMS**

A. RFP Update: The RFP for the backup generator is published and the deadline for the proposals to be submitted is February 24th, 2023, so that they can be opened at the February board meeting. Then we will hold a special meeting to decide, then announcement in March.

B. New Station Discussion: *See green sheet for details. There was discussion on fund raising. ThinkOne has one more rendering, final site plan etc. Discussion on next step, pulling a general contractor to get rough cost. MT Hwy 35 approach questions, no further per Patton. He will reach out to ThinkOne. Next month agenda add discussion on bond offerings.

C. New Radio Purchases: Several of our Kenwood radios have issues and are no longer supported. Flathead County did not receive the AFG grant so we will have to wait another 9 months or possibly up to a year before we will know if the county is successful with the next AFG grant. There was \$20,000 set aside in the CIP for radios in the event that the county was successful. A motion to authorize \$10,000.00 to possibly purchase a few new radios if needed, Price (1st) Wilson (2nd), no comments, all in favor, none opposed.

7. **Convene into Closed Session Pursuant to MCA 2-3-203 (3):** Board did not go to close session.

8. **Reconvene into Open Session:** Board did not go to close session.

9. **GENERAL PUBLIC COMMENT*** Elwell asked other board members if interested in a finance committee to discuss raises and bring recommendations to the board for administration and upcoming union contract or if wanting to do it together with all board members. It was discussed that they were behind on Jeremy and Cindy's raises, and then needing to forecast out 24months if possible, for future raises and union contracts etc. Discussion ended with Wilson and Sliter to set up finance committee meetings.

10. **Motion to Adjourn:** at 18:46, Price (1st), Wilson (2nd), no comments, all in favor, none opposed.

Minutes Approved: , Trustee
, Recorder

BIGFORK FIRE DISTRICT TRUSTEE

"GREEN SHEET"

January 31st, 2023

CONSENT AGENDA

- A. Approval of Agenda as Presented
- B. Approval of Purchase Orders: None to approve
- C. Approval of Meeting Minutes for November 29th, 2022, as Presented
- D. Approval of Reconciliation of Financial Statements and Bills Paid as Presented-For November & December

ITEMS FOR REPORT

- A. Fire Chief's Report

UNFINISHED BUSINESS-ACTION ITEMS/DISCUSSION ITEMS

- A. **Apparatus Update:** We are still expecting to receive the apparatus from Brindlee Mountain in April providing that there are no issues with the final inspection and delivery of the Timberline Fire Department's new apparatus.
- B. **New Hires-Full-Time & Permanent Part-Time – MD Full-time, CR and CB Permanent Part-time:** Madeleine Dalimata accepted the Full-time FF/EMT-P position. Camas Rinehart accepted a permanent part-time position as a FF/EMT-P and Colyn Bray accepted a permanent part-time position as a FF/EMT+.

NEW BUSINESS-ACTION ITEMS/DISCUSSION ITEMS

- A. **RFP Update:** The RFP for the backup generator is published and the deadline for the proposals to be submitted is February 24th, 2023, so that they can be opened at the February board meeting.
- B. **New Station Discussion:** I am looking for suggestions/direction on what, if anything, the Board would like to do at this time.
- C. **New Radio Purchases:** I would like to have authorization from the Board to purchase a few new radios from the CIP if needed. Several of our Kenwood radios have issues and are no longer supported. Flathead County did not receive the AFG grant so we will have to wait another 9 months or possibly up to a year before we will know if the county is successful with the next AFG grant. There was \$20,000 set aside in the CIP for radios in the event that the county was successful. I think that authorization to spend up to \$10,000 is sufficient for now.

BIGFORK FIRE DEPARTMENT

Originated by Jeremy Patton

JAN 31 2023

Chief JP Date 1/30/23
Trustee EE Date 1-31-23